



Rose Green Infant School

Job Description – Mainscale Teacher

Job details

Responsible to: The Headteacher or in their absence, the Deputy Headteacher

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the [Teachers' Standards](#)

Duties and responsibilities

Teaching

- › Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- › Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- › Adapt teaching to respond to the strengths and needs of pupils
- › Set high expectations which inspire, motivate and challenge pupils
- › Promote good progress and outcomes by pupils
- › Demonstrate good subject and curriculum knowledge
- › Participate in arrangements for statutory assessments

Whole-school organisation, strategy and development

- › Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's vision and values
- › Make a positive contribution to the wider life and ethos of the school
- › Work with others on curriculum and pupil development to secure co-ordinated outcomes

Health, safety and discipline

- › Promote the safety and wellbeing of pupils
- › Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

- › Take part in the school's appraisal procedures
- › Take part in further training and development in order to improve own practice

Communication

- › Communicate effectively with all stakeholders, including pupils, parents / carers and governors
- › Communicate effectively, professionally and respectfully with colleagues and other relevant professionals beyond the school

Working with colleagues and other relevant professionals

- › Collaborate and work with colleagues and other relevant professionals within and beyond the school
- › Develop effective, professional and respectful relationships with colleagues

Personal and professional conduct

- › Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- › Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- › Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Safeguarding

- › Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- › Work with the designated safeguarding lead (DSL) and deputy DSLs to promote the best interests of pupils, including sharing concerns where necessary
- › Promote the safeguarding of all pupils in the school
- › Teach children, at every opportunity, about how they can keep themselves safe

Subject Leadership

- › Lead a curriculum subject area, taking responsibility for own professional development, skills and understanding for that area
- › Be responsible for writing, reviewing on a termly basis and implementing a subject action plan
- › Be responsible for auditing resources and writing and submitting an annual budget bid
- › Ensure allocated budget is spent as authorised
- › Complete a short review of subject area each year for the Governing Body
- › Where relevant, co-lead parts of staff meetings

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from the Headteacher to undertake work of a similar level that is not specified in this job description.

Reviewed: November 2023

Next review date: October 2024

Headteacher signature: _____

Date: _____

Teacher's signature: _____

Date: _____